

CPNA Treasurer's Report – April 9, 2025

These expenses have occurred since our last meeting:

Date of Check – Made Out To – Description of Expense – Amount – Checking Account Balance

3/26/25	Joshua Mades	Parking Fee Reimbursement	-\$3.00	\$3140.35
4/1/25	Costco	Printer	-\$228.34	\$2912.01

Finance Updates

- As you see above, a decision was made by the Vice President and Treasurer to buy a printer with a three-year ink supply while on discount at Costco. The additional items suggested for future technology purchases are listed in the technology purchase proposal.
- We are still waiting on the reimbursement from the City of Minneapolis for \$3748.99. Shannon and Justin have been working to maximize the amount we will be reimbursed for our Lucky Shots event under our contract.
- An invite went out this week to potential Finance Committee members to arrange the committee's first meeting.
- A reminder from the City of Minneapolis for food and entertainment (same as March report):
 - Entertainment costs cannot be covered under the city contract. However, we can cover food costs at events up to \$15 per attendee. These events must be advertised, open to the public, and be part of our outreach and engagement work.
- Outstanding Cash Advance from Previous Contract
 - We have been working with the city to resolve the outstanding \$4200 cash advance under the previous contract that was not closed out (expenses were not submitted for reimbursement).
 - Justin identified (through our financial records and the Wells Fargo checking account) \$2200 of unreimbursed expenses that were credited by the city towards our balance. There is a remaining \$2000 balance that needs to be resolved.
 - We have over \$6000 in the checking account (once the CORF goes through), so the Executive Board discussed issuing a \$2000 check to the city to pay the remaining balance and close out the old contract. We will need a motion from the Board to issue the check to the city.

If you have any questions about these items, please feel free to contact Justin directly at jmartinmn35@gmail.com.