

## **CPNA Treasurer's Report – March 12, 2025**

These expenses have occurred since our last meeting:

### **Date of Check – Made Out To – Description of Expense – Amount – Checking Account Balance**

2/20/25	Zoom	Annual Account	\$172.89	\$4520.23
2/21/25	Lucky Shots	February Event Space Rental and Food – Second/Final Payment	-\$1349.40	\$3170.83
2/24/25	Office Depot	Office Supplies	-\$37.48	\$3133.35
3/11/25	**Donation**	Donation from Community Member at February Kickoff Event	+\$10.00	\$3143.35

### **Finance Updates**

- After the above costs were incurred, a reimbursement request was submitted to the city under our current contract for \$3,748.99 on 3/10/25. Once we receive this reimbursement, our current checking account balance will be \$6,892.34.
- Three community members indicated an interest in joining the Finance Committee. We hope to meet soon. Our first main priority will be to post the Bookkeeper position and interview candidates.
- The Finance Committee will create and request approval for a parking fee reimbursement process/policy at a future board meeting.
- A few reminders from the City of Minneapolis for future finances:
  - Entertainment costs cannot be covered under the city contract. However, we can cover food costs at events up to \$15 per attendee. These events must be advertised, open to the public, and be part of our outreach and engagement work.
  - We have an outstanding cash advance of \$4200 from the previous contract with the city that will still need to be resolved. Justin is working with the city to resolve this, receive credit towards the amount from previous expenses, and will present options for discussion and a decision at the April board meeting.

If you have any questions about these items, please feel free to contact Justin directly at [jmartinmn35@gmail.com](mailto:jmartinmn35@gmail.com).